

Borough of Robesonia Council

Meeting Minutes

January 3, 2023

The regular advertised meeting of the Borough of Robesonia Council was held on Tuesday, January 3, 2023 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Harvey W. Marshall, President
Mark Spotts, Vice President - Via Phone
Jamie Burrus
Dean Johnson
Michael Martin
Matthew Miller
Tracy Rice - Via Phone
Mayor Rodney Soliday

Staff: Solicitor Andrew George, Secretary Elizabeth Miller.

The meeting was called to order at 7:00 PM by Harvey Marshall with the pledge of allegiance.

Minutes: A motion was made by Dean Johnson to approve the minutes from the December 5, 2022 Council Meeting. Seconded by Matthew Miller. Motion carried.

Bills: A motion was made by Michael Martin to pay and ratify the bills from December 6, 2022 to January 3, 2023. Seconded by Dean Johnson. Motion carried.

Citizens and Visitors: Sign in sheet is available upon request.

Matt Yoh II: Matt Yoh II introduced himself to the Council as the new Fire Chief at Pioneer Hose Company #1.

Stephanie Moultrie: Stephanie Moultrie had a discussion with the Council about the 2023 Yard Sale. The Council stated that the Parks and Recreation Board will discuss the yard sale at their February meeting.

Police Report

Acting Chief Matthew Hook introduced himself to the Council and highlighted his December Police Report. Officer Kyle Patton was also in attendance.

2023 Appointments

Bank Depositories: A motion was made by Dean Johnson to approve Fulton Bank and PLIGIT as bank depositories for the Borough. Seconded by Michael Martin. Motion carried.

Appointment of Solicitor: A motion was made by Dean Johnson to appoint Kozloff Stoudt as the Borough Solicitor. Seconded by Michael Martin. Motion carried.

Borough of Robesonia Council

Meeting Minutes

January 3, 2023

Appointment of Technicon Enterprises, Inc. II.: A motion was made by Dean Johnson to appoint Technicon Enterprises, Inc. II as Borough Engineers, Sewage Enforcement Officers (Quinn Haller, Michael Reinert, Jennifer Van Dyke, Bryon Woerner) Zoning Officer, clerical and building inspectors. Seconded by Michael Martin. Motion carried.

Treasurers Bond for 2023-2024: A motion was made by Dean Johnson to approve the 2023-2024 Treasurers Bond from Travelers Casualty Insurance Company of America for \$100,000. Seconded by Michael Martin. Motion carried.

Appointment of Emergency Management Coordinator: A motion was made by Dean Johnson to appoint Mayor Rodney Soliday as the Emergency Management Coordinator. Seconded by Michael Martin. Motion carried.

Appointment of Payroll Service: A motion was made by Dean Johnson to appoint Cory Peiffer PC, CPA as the Boroughs payroll service. Seconded by Michael Martin. Motion carried.

Mayor: Mayor Rodney Soliday was sworn in prior to the Council Meeting.

Appointment of Borough Manager: A motion was made by Dean Johnson to appoint Gloria Grim as Borough Manager. Seconded by Michael Martin. Motion carried.

Appointment of Secretary/Treasurer: A motion was made by Dean Johnson to appoint Elizabeth Miller as Secretary/Treasurer. Seconded by Michael Martin. Motion carried.

Appointment of Berks County Boroughs Association Representative: A motion was made by Dean Johnson to appoint Mark Spotts and Michael Martin as Berks County Boroughs Association Representatives. Motion seconded by Michael Martin. Motion carried.

Appointment to RWW Trash COG: A motion was made by Dean Johnson to appoint Mark Spotts to Robesonia-Wernersville-Womelsdorf Council of Governments for a 1-year term. Seconded by Michael Martin. Motion carried.

Appointment to Western Berks Planning Commission: This remains an open position.

Appointment to American Rescue Plan Committee: A motion was made by Dean Johnson to appoint Tracy Rice to the American Rescue Plan Committee for a 1-year term. Seconded by Michael Martin. Motion carried.

Appointment to Womelsdorf-Robesonia Joint Water Authority: Two letters of interest were received for the appointment: Matthew Miller and Randy Gartner. A roll call vote was taken: Jamie Burrus voted Matthew Miller, Matthew Miller voted Matthew Miller, Michael Martin voted Matthew Miller, Harvey Marshall voted Matthew Miller, Mark Spotts voted Matthew Miller, Dean Johnson voted Matthew Miller and Tracy Rice voted Matthew Miller. After a unanimous vote, a motion was made by Jamie Burrus to appoint Matthew Miller to the Womelsdorf-Robesonia Joint Water Authority for a 5-year term. Seconded by Dean Johnson. Motion carried.

Borough of Robesonia Council

Meeting Minutes

January 3, 2023

Solicitor's Report

- Solicitor Andrew George stated that a joint letter with Heidelberg Township was sent to Superintendent Ryan Giffing at Conrad Weiser School District regarding the potential hiring of a crossing guard. To date no response has been received.

Engineer's Report

- Planning Commission meeting will be held on January 18, 2023 if needed.
- Remediation Project: Harvey Marshall provided an update on the remediation project to the Council.

Secretary

- Records Destruction Resolution 2023-1: A motion was made by Michael Martin to approve the Records Destruction Resolution 2023-1. Seconded by Dean Johnson. Motion carried.
- Reorganization of the Fire Safety Committee: A motion was made by Michael Martin to change the name to Public Safety Committee which would include Police, Fire and EMS. The Public Safety Committee will meet the first Tuesday of the month at 10 A.M. Seconded by Matthew Miller. Motion carried.
- Traffic Signal Easement Agreement: A motion was made by Michael Martin to approve the traffic signal easement agreement. Seconded by Dean Johnson. Motion carried.

Committee Reports

Finance Administration:

- Meeting was canceled for December.

Personnel:

- Meeting was canceled for December.

Public Safety:

- Fire Company Insurance/Cable Funding: After a brief discussion and consulting with the Solicitor, a motion was made by Matthew Miller to no longer pay the Fire Company auto police and Comcast cable bill. The Council stated that they would make a yearly donation to help cover the cost. Seconded by Jamie Burrus. Motion carried.

Streets/Highway/Building/Sewers Committee:

- Meeting was canceled for December.
- Library Lease Agreement: The Library Board will meet on January 26th, 2023 to discuss the pending lease.

Borough of Robesonia Council

Meeting Minutes

January 3, 2023

Parks and Recreation:

- Meeting was canceled for December.
- January meeting is canceled.

Library Board Liaison: No report.

Council Member Reports

Mayor:

- Mayor Rodney Soliday expressed interest in attending Emergency Management training as he is the Emergency Management Coordinator.

Johnson:

- Dean Johnson asked for an update on the catch and release program. Harvey Marshall stated that we will look into the program and provide an update at the next Council meeting.

Communications: The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report

Adjourn Meeting

Motion to adjourn the meeting was made at 7:25 PM by Michael Martin. Seconded by Matthew Miller. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Robesonia Borough, Secretary