

Borough of Robesonia Council

Workshop Meeting Minutes

January 19, 2026

The regularly advertised Workshop Meeting of the Borough of Robesonia Council was held on Monday, January 19, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Mark Spotts, President
Randall Gartner, Vice-President
Harvey Marshall
Matthew Miller
James Burrus
Beth Sattizahn
John Schoener
Mayor Dennis Rick

Staff: Borough Manager Elizabeth Miller.

The meeting was called to order at 7:00 PM.

Recording of Meeting:

Terri Groff, Beth Sattizahn and Christine Burrus stated that they were recording the meeting.

Matters of Business:

President Mark Spotts reviewed the updated sign-in sheet for residents and taxpayers and discussed workshop meeting protocols and rules.

- Review and Ratification or Approval of Bills Presented for Payment: A motion was made by Beth Sattizahn to approve the presented bills for payment. Seconded by Randall Gartner. James Burrus voted nay due to the fact of him not being able to review the presented bills. Motion carried.
- Hiring of Roadmaster: President Mark Spotts stated that Council received a letter of resignation from the current Roadmaster, Harvey Marshall, contingent upon the appointment of a replacement. Council agreed to retitle the position as Public Works Supervisor. A lengthy discussion followed regarding part-time versus full-time status and associated benefits. Council then appointed a workgroup to oversee the advertising, interviewing, and hiring process. The workgroup will be led by the Borough Manager and will include James Burrus, Beth Sattizahn and Mayor Dennis Rick. A motion was made by Randall Gartner to advertise for the position. Seconded by Beth Sattizahn. Motion carried.
- Borough Playground Inspection Report: Council discussed potential next steps following the recent playground inspection. Beth Sattizahn reported that she spoke with the playground inspector, who offered to provide a free estimate for the necessary repairs. Council will review the estimate and revisit the matter at a future meeting.
- Playground Replacement Project Future: Council discussed the future replacement of the borough playground. The discussion included the potential demand for an all-inclusive playground, as well as possible grant opportunities and associated grant writer costs.
- Grant Writer Presentation from Sarah Chudnowsky: Beth Sattizahn stated that Sarah Chudnowsky was unable to attend the meeting and would like to reschedule her presentation for the February Council meeting.

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- Reorganization of Parks & Recreation: Council discussed the potential reestablishment of a Parks and Recreation Board. Beth Sattizahn expressed support for a committee structure that would allow for participation by residents.
- Update of Check Signers: A motion was made by Beth Sattizahn to update check signers to be President; Mark Spotts, Vice President; Randall Gartner and Borough Manager; Elizabeth Miller. Seconded by James Burrus. Motion carried.
- Borough Credit Card and Fuel Cards: James Burrus inquired about the status of the Borough credit card and fuel cards.
- No Nonsense Neutering: Council discussed the ongoing feral cat issue within the Borough. The office will begin advertising the available voucher program to residents.
- Code Enforcement Ideas: Council held a lengthy discussion regarding the most appropriate course of action for code enforcement within the Borough. Mark Spotts suggested hiring a part-time Code Enforcement Officer as a Borough employee. Council will continue to consider this option and revisit the matter in the future.
- Ordinance Codification: James Burrus requested additional information from General Code regarding their codification process. The Borough Manager will follow up, obtain the requested information, and provide it to Council.
- Future of Committees: Council discussed the future of committee meetings. All members agreed to discontinue all committees and continue holding monthly workshop meetings. James Burrus suggested retaining only the Finance Committee, which was approved by all. President Mark Spotts stated that the Finance Committee will consist of Randall Gartner as Chairman, along with Beth Sattizahn and James Burrus. The Finance Committee meetings will be held on the last Tuesday of each month at 7:00 PM at Borough Hall.
- Grande Remediation Hearing Update: Mark Spotts stated that the Grande Remediation Hearing will be held at the regularly schedule Council meeting on February 2, 2026. An advertisement will be drafted and posted on Facebook.
- No Parking Signs on North Robeson Street and Penn Avenue: James Burrus inquired about no-parking signs on North Robeson Street and Penn Avenue. It was noted that the signs are not official or enforceable and this issue will be handled by the police. Residents interested in no-parking restrictions could possibly submit a formal request to Council for consideration.
- Timeline and Accessibility of Meeting Agenda and Packets: Mark Spotts stated that all agenda items must be submitted to the Borough Manager by the Tuesday prior to a meeting. The agenda and meeting packets will be available to be picked up on the Friday before a meeting.
- America's 250th Celebration Update: Beth Sattizahn stated that she is exploring ways for the Borough to participate in America's 250th Celebration.

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Council Members Reports

- Mayor:
 - Mayor Dennis Rick thanked Chief Hook for his prompt communication regarding a recent accident in the Borough and expressed interest in learning the proper snow emergency protocols moving forward.
- Schoener:
 - John Schoener reflected on the recent fatal accident in the Borough and inquired regarding the emergency response, specifically why Sinking Spring Ambulance was the first to arrive despite the proximity of the Borough's local ambulance service.
- Sattizahn:
 - Beth Sattizahn thanked the Borough's plow drivers for their effective response during the recent snowstorm.
- Burrus:
 - James Burrus questioned whether PSAB classes should be limited to Borough officials only and addressed statements made by Mayor Dennis Rick on the Mayor's Facebook page about his family, noting the claims were false and unsubstantiated.

Public Comment

- Cindy Murdough: Cindy inquired whether a task force could be formed to address Borough concerns, such as speeding, and if the group could meet in the Council room. This matter will be placed on the February agenda for Council to discuss and decide.
- Tracy Rice: Tracy expressed appreciation to the Borough snow plow drivers and raised questions to be directed to the Borough Engineer.
- JC Hoffa: JC appreciated the relaxed environment of the Workshop meeting, which facilitated open discussion.

Adjourn Meeting

Motion to adjourn the meeting was made at 9:26 PM by Randall Gartner. Seconded by Beth Sattizahn. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough