Borough of Robesonia Council
Meeting Minutes
September 8, 2026

The regular advertised meeting of the Borough of Robesonia Council was held on Tuesday, September 8, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Mark Spotts
Randall Gartner
Harvey Marshall
Matthew Miller – Arrived at 7:08 PM
James Burrus – Via Phone
Beth Sattizahn
John Schoener

Also in attendance; Mayor Amanda McGuire, South Heidelberg Police Chief Matthew Hook, Solicitor Andrew George and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:00 PM by President Mark Spotts with the Pledge to the Flag.

Recording of Meeting

Terri Groff and Cindy Murdough stated they were recording the meeting.

Meeting Minutes

- A motion was made by Randy Gartner to approve the August 3, 2026 Borough Council meeting minutes. Seconded by Harvey Marshall. Motion carried.
- A motion was made by Randy Gartner to approve the August 17, 2026 Workshop Meeting Minutes. Seconded by John Schoener. Motion carried.

Bills:

- The Finance Committee reviewed all submitted bills and recommended that they be approved for payment. A motion was made by Randy Gartner for approval. Seconded by Harvey Marshall. Motion carried.

Police Report

- Police Chief Matthew Hook reviewed and summarized the August Police Report for Borough Council.

Fire/EMS Report:

- No representatives present.

Robesonia Community Library Report:

- Library Board Member, Cheryl Meck provided an update regarding upcoming fundraising activities.

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Scheduled Guests:

- Scott Miller:
  - Scott Miller introduced himself to Borough Council and expressed his interest in being appointed to Council.
- Rodney Soliday:
  - Rodney Soliday expressed his interest in being appointed to Council.
- David Randler:
  - David Randler presented Council with a paving quote for Locust Alley and proposed that the Borough share half of the paving cost. Mark Spotts stated that the matter would be tabled until the September workshop meeting for further discussion and a decision.

Solicitor

- Snow Emergency Ordinance:
  - Council reviewed the final draft of the new Snow Emergency Ordinance. A motion was made by Jame Burrus to advertise. Seconded by Randy Gartner. Motion carried.

Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.

Planning Commission

- The next Planning Commission meeting will be held on September 16, 2026 if necessary.

Manager

- Borough Council Member Beth Sattizahn Letter of Resignation:
  - A motion was made by Randy Gartner to accept Beth Sattizahn's Letter of Resignation from Borough Council. Seconded by Harvey Marshall. Motion carried.
- Appointment of Vacant Borough Council Seat:
  - A motion was made by Randy Gartner to appoint Scott Miller to the vacant seat. Seconded by John Schoener. President Spotts called for a Roll Call vote:
    - Jame Burrus – No
    - Harvey Marshall – No
    - Matthew Miller – No
    - Mark Spotts – Yes
    - John Schoener – Yes
    - Randy Gartner – Yes

With the vote resulting in a tie, Mayor Amanda McGuire broke the tie with a "yes" vote for Scott Miller.

Mayor Amanda McGuire swore in Scott Miller as the new Borough Council member.

- Emergency Management Coordinator Dennis Rick Letter of Resignation:
  - A motion was made by Harvey Marshall to accept Dennis Rick's Letter of Resignation from the Boroughs Emergency Management Coordinator position. Seconded by Randy Garnter. Motion carried.
- Appointment of Emergency Management Coordinator:
  - A motion was made by Randy Gartner to appoint Jame Burrus as the Boroughs new Emergency Management Coordinator. Seconded by Harvey Marshall. Motion carried.

- LSA Grant Resolution:
    - A motion was made by Harvey Marshall to approve a resolution to apply for the LSA Grant for the Playground Replacement Project in the amount of $130,000.00. Seconded by Matthew Miller. Motion carried.

Committee Reports

Finance Administration:

- Randy Gartner provided Council with an update on the Finance Committee.

Shade Tree Commission:

- Cindy Murdough provided Council with an update on shade tree maintenance.

Old Business

- None.

Council Member Reports

- Spotts:
    - Furnace Hill (Grande) Borough Garage:
        - President Spotts asked Council for direction on how they would like to proceed with the new Borough garage.
    - Shade Tree Ordinance:
        - President Spotts asked Council for direction on how they would like to proceed with the future of the Shade Tree Ordinance and requested that they review the Solicitor's memorandum that was previously distributed.
- Miller:
    - Matthew Miller thanked all volunteers and individuals who helped make this year's Borough Car Show successful.
- Gartner:
    - Randy Gartner thanked Matt Miller, Liz Miller, and Harvey Marshall for their hard work at the car show.
    - Randy Gartner stated that he had met with Steve Bright to discuss future road work projects.

Authorities:

The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes & Treasurer's Report
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

Public Comment

- Bennie Freeman: Bennie expressed his concerns regarding neighboring properties that are not compliant with Borough ordinances.

- David Bright: David inquired about how to file a complaint for bushes that protrudes out into roadways.
- Cindy Murdough: Cindy addressed the ongoing feral cat population within the Borough and expressed her hope that the Borough will enter into a contract with No Nonsense Neutering again.

Executive Session

Council entered into an Executive Session to discuss personnel issues at 8:00 PM.

The regularly scheduled meeting reconvened at 8:39 PM.

A motion was made by Randy Gartner to hire Stewart Wenrich as a Part-Time Streets Department Worker II. Seconded by Harvey Marshall. Motion carried.

A motion was made by Matthew Miller to hire Harvey Marshall as the Boroughs Roadmaster. Seconded by Randy Gartner. Motion carried. Harvey Marshall abstained.

Adjourn of Meeting

A motion was made by Harvey Marshall to adjourn the meeting at 8:41 PM. Seconded by John Schoener. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough