

Borough of Robeson Council

Meeting Minutes

June 1, 2026

The regular advertised meeting of the Borough of Robeson Council was held on Monday, May 4, 2026 at the Robeson Borough Hall located at 75 S. Brooke Street Robeson, PA. The following Council members attended:

Mark Spotts
Randall Gartner
Harvey Marshall
Matthew Miller - Absent
James Burrus
Beth Sattizahn
John Schoener

Also in attendance; Mayor Dennis Rick, South Heidelberg Police Chief Matthew Hook, Solicitor Andrew George and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:00 PM by President Mark Spotts with the Pledge to the Flag.

President Mark Spotts asked for a moment of silence in honor of Officer Kristin Yeager, who was killed in the line of duty.

Recording of Meeting

Beth Sattizahn and Terri Groff stated they were recording the meeting.

Meeting Minutes

- A motion was made by Randy Gartner to approve the May 4, 2026 Borough Council meeting minutes. Seconded by Beth Sattizahn. Beth Sattizahn stated that she had suggestions to be added to the minutes. Randy Gartner withdrew his motion. The approval was tabled until the June Workshop meeting.
- A motion was made by Randy Gartner to approve the May 18, 2026 Borough Council Workshop meeting minutes, seconded by Mark Spotts. The motion carried with one addition to be added suggested by Beth Sattizahn. Jame Burrus abstained due to not having a chance to review.

Bills:

- A motion was made by James Burrus to approve and ratify the bills presented for payment subject to audit. Seconded by Randy Gartner. Motion carried.

Police Report

- Police Chief Matthew Hook reviewed and summarized the May Police Report for Borough Council.

Fire/EMS Report:

- No representatives present.

Robeson Community Library Report:

- Library Board Member Simone Egipciano provided Council with an update on upcoming library events.

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Scheduled Guests:

- None.

Solicitor

- No new business at this time.

Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.

Planning Commission

- The next Planning Commission meeting will be held on June 17, 2026 if necessary.

Manager

- Borough Manager Elizabeth Miller presented Council with a draft newsletter prepared by the Borough office. Council also reviewed a cost and time summary prepared by the Borough Secretary. James Burrus raised questions regarding the newsletter's cost analysis.

President Mark Spotts suggested that the newsletter be published on a quarterly basis with a maximum budget of \$200 per issue. He also suggested that copies of the newsletter be distributed through local businesses within the Borough.

A motion was made by Beth Sattizahn to approve the quarterly newsletter with a maximum budget of \$200 per issue. The motion was seconded by Randy Gartner.

James Burrus requested a roll call vote. The vote was as follows:

- James Burrus – No
- Harvey Marshall – Yes
- Mark Spotts – Yes
- John Schoener – Yes
- Randy Gartner – Yes
- Beth Sattizahn – Yes

The motion carried with Jame Burrus voting nay.

Public Works Supervisor:

Public Works Supervisor, Tim Crouse reviewed his May report for Borough Council.

Committee Reports

Finance Administration:

- No new business at this time.

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Shade Tree Commission:

- Cindy Murdough reviewed the Shade Tree Commission's procedures and discussed tree work that will need to be addressed.

Old Business

- None.

Council Member Reports

- Mayor:
 - Mayor Dennis Rick inquired about the complaint process in conjunction with Technicon. President Mark Spotts stated that procedures are already in place and that the established policy must be followed.
- Spotts:
 - President Mark Spotts provided Borough Council with paperwork and a summary regarding the current status of the new Borough garage on Freeman Street. Borough Council held a lengthy discussion regarding the project status and the best path forward. President Spotts stated that Council has four options to consider in determining how to proceed with the project.
- Sattizahn:
 - Beth Sattizahn thanked Randy Gartner for allowing the POS of A to use his sound system for the Memorial Day ceremony. Beth also provided an update on the Playground Replacement Project Committee and asked Council members to rank the items on the grant wish list and return them to her for future use.
- Burrus:
 - James Burrus presented Council with a revised Snow Emergency Ordinance for review. Jame also thanked the members of the Shade Tree Commission for their work and requested an inventory of all Borough trees.

Authorities: The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes & Treasurer's Report
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

Public Comment

- David Bright: David Bright suggested that that Furnace properties be included in the potential grant list.
- Tracy Rice: Tracy Rice suggested that the Borough purchase and plant an American Elm Tree in honor of America's 250th celebration.
- David Randler: David Randler shared a Facebook post with Borough Council regarding the Mayor.

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Executive Session

Council entered into an Executive Session at 8:06 PM to discuss personnel and possible litigation.

The meeting reconvened at 8:27 PM.

Adjourn of Meeting

A motion was made by Beth Sattizahn to adjourn the meeting at 8:27 PM. Seconded by Harvey Marshall. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robeson Borough