

Borough of Robeson Council

Workshop Meeting Minutes

June 15, 2026

The regularly advertised Workshop Meeting of the Borough of Robeson Council was held on Monday, June 15, 2026 at the Robeson Borough Hall located at 75 S. Brooke Street Robeson, PA. The following Council members attended:

Mark Spotts, President
Randall Gartner, Vice-President
Harvey Marshall
Matthew Miller - Absent
James Burrus - Arrived at 7:04 PM
Beth Sattizahn
John Schoener
Mayor Dennis Rick

Staff: Borough Manager Elizabeth Miller

The meeting was called to order at 7:02 PM by President Mark Spotts with the pledge to the flag.

Recording of Meeting:

Terri Groff and Beth Sattizahn stated that they were recording the meeting.

Matters of Business:

- Approval of May 4, 2026 Borough Council Workshop Meeting Minutes:
 - A motion was made by Randy Gartner to approve the May 4, 2026 Borough Council Workshop Meeting minutes. Seconded by Beth Sattizahn. Motion carried.
- Renewal of Police Contract:
 - President Mark Spotts provided Council with an update regarding the upcoming police contract renewal process. He stated that negotiations are required to begin by July 1, 2026. The Borough will begin the contract renewal process in accordance with this timeline.
- Shade Tree Ordinance:
 - Borough Council had a lengthy discussion regarding the Shade Tree Ordinance and Shade Tree Commission. Jame Burrus stated that he would provide Council with a written proposal to present at the July Council meeting regarding the future of the Shade Tree Commission. Borough Manager Elizabeth Miller will provide Council with the Shade Tree Commission expense totals for 2024, 2025, and 2026 for review

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- Snow Emergency Ordinance:
 - Jame Burrus presented Council with the most recent draft of the Snow Emergency Ordinance that he prepared. He will make additional revisions and present an updated version to Council at a future meeting.
- Friends of the Furnace Requesting Use of Field at POS of A Building:
 - Randy Gartner representing the Friends of the Furnace requested that they use the field at the POS of A Building. Harvey Marshall suggested that an Event Permit be drafted and a Certificate of Liability Insurance be provided as well. All of Council agreed. A motion was made by Beth Sattizahn. Seconded by Jame Burrus. Motion carried. Randy Gartner abstained.
- Historical Marker for Robesonia Furnace:
 - Randy Gartner inquired about the Friends of the Furnace's request to install a historical marker on their property. It was noted that this request falls under the Zoning Ordinance and requires Council approval. The motion was made by Jame Burrus to approve installation. Seconded by Beth Sattizahn. Randy Gartner abstained. Motion carried.
- Playground Replacement Project Committee Update
 - Beth Sattizahn, Chair of the Playground Replacement Committee, provided an update which included that the Committee held their first meeting. Beth reported that the Committee held its first meeting and met with a DCNR representative, who offered ideas and suggestions regarding the project.
- America's 250th Contest and Street Fair
 - Beth Sattizahn gave an update on the America's 250th Contest which will be held alongside the Street Fair on June 25th.

Council Members Reports

- Sattizahn:
 - Beth Sattizahn thanked the Borough for the opportunity to attend the PSAB conference and related trainings. Beth also announced that she had spoken with the Police Department to arrange a public meeting where citizens may voice their concerns directly to the police. President Mark Spotts stated that this meeting will be included as an agenda item for the July Council meeting.

Public Comment

Tracy Rice inquired if the Environmental Projection Committee Ordinance is still in effect. Karen Gamby will be on the July agenda under Scheduled Guests to present information to Council regarding possible grant opportunities to upgrade the tennis/pickleball courts. Cindy Murdough inquired about Furnace Village development and HOA.

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Carlos Jenkins inquired about the process for removing a tree on his neighbor's property that he is concerned about.

Executive Session

Council entered into an Executive Session at 8:02 PM to discuss personnel matters, a lease agreement and contract negotiations.

The meeting reconvened at 8:37 PM with no action taken.

Adjourn Meeting

Motion to adjourn the meeting was made at 8:38 PM by Harvey Marshall. Seconded by Randy Gartner. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough