

# **Borough of Robesonia Council**

## **Meeting Minutes**

### **November 7, 2022**

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The regular advertised meeting of the Borough of Robesonia Council was held on Monday, November 7, 2022 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

**Harvey W. Marshall, President**  
**Mark Spotts, Vice President**  
**Jamie Burrus**  
**Dean Johnson**  
**Michael Martin**  
**Matthew Miller**  
**Tracy Rice**

Staff: Solicitor Andrew George, Police Chief Leon Grim, Secretary Elizabeth Miller.

Visitors: Sign in sheet available upon request.

The meeting was called to order at 7:00 PM by Harvey Marshall with the pledge of allegiance.

Minutes: A motion was made by Michael Martin to approve the minutes from the October 3, 2022 Council Meeting. Seconded by Dean Johnson. Motion carried.

Bills: A motion was made by Michael Martin to pay and ratify the bills from October 4 to November 7, 2022. Seconded by Matthew Miller. Motion carried.

#### Public Comment

Henry P. Robeson House: Discussion and clarification with owner, Dwayne Putt regarding Ordinance 2007-2 relating to grease and oil traps.

Mike Mano: Discussion with Council regarding specific agenda items and procedure.

#### Solicitor's Report

- HOP Wawa Land Development Plan: A motion was made by Michael Martin to approve the Stormwater & Sidewalk Indemnification Agreement. Seconded by Dean Johnson. Motion carried.
- Local Service Tax Ordinance #2022-4: A motion was made by Mark Spotts to approve the advertised Local Service Tax Ordinance #2022-4. Seconded by Dean Johnson. Motion carried.
- Application for Traffic Signal Approval: A motion was made by Matthew Miller to approve the Application for Traffic Signal Approval PennDOT Form TE-160. Seconded by Mark Spotts. Motion carried.

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### **November 7, 2022**

---

- Traffic Signal Maintenance Agreement: A motion was made by Matthew Miller to approve the Traffic Signal Maintenance Agreement with PennDOT. Seconded by Mark Spotts. Motion carried.
- Traffic Signal Maintenance Resolution 2022-21: A motion was made by Matthew Miller to approve Resolution 2022-21. Seconded by Mark Spotts. Motion carried.
- West Penn Avenue Parking: After a discussion, A motion was made by Michael Martin to approve sending a letter to William Colby regarding vacating a portion of West Maple Alley. Seconded by Matthew Miller. Motion carried.
- Residential Rental Unit Fee: Discussion and clarification over Resolution 2021-2. Each individual rental unit will be billed starting in 2023.

#### Engineer Report

- Furnace Village II Land Development/Subdivision Plan: Discussion between Council and Engineer, Jennifer Van Dyke regarding Furnace Village II Land Development. A motion was made by Mark Spotts to approve the final plan for Furnace Village II contingent on all requirements from the review letters from the Engineer and Solicitor are satisfied. Seconded by Matthew Miller. Motion carried.
- Planning Commission Meeting: November 16, 2022 Planning Commission meeting is canceled due to lack of agenda items.

#### Secretary

- 2023 Budget: A motion was made by Michael Martin to approve and adopt the budget for 2023. Seconded by Mark Spotts. Motion carried.
- Berks Community Health Center Mobile Unit: After a discussion, a motion was made by Michael Martin to decline participating in the Berks Community Health Center Mobile Unit. Seconded by Dean Johnson. Motion carried.
- Delinquent Tax Collector Resolution 2022-17: A motion was made by Mark Spotts to approve Resolution 2022-17. Seconded by Tracy Rice. Motion carried.
- Per Capita Delinquent Tax Collector Resolution 2022-18: A motion was made by Mark Spotts to approve Resolution 2022-18. Seconded by Tracy Rice. Motion carried.
- Employee Wages 2023 Resolution 2022-19: A motion was made by Michael Martin to approve Resolution 2022-19. Seconded by Dean Johnson. Motion carried.
- Tax Rate Resolution 2022-20: A motion was made by Mark Spotts to approve Resolution 2022-20. Seconded by Dean Johnson. Motion carried.
- Tax Collector Audit: Council had a discussion regarding the best option for an audit of the Tax Collector for 2021. An exact amount will be obtained and Council will vote on this matter at their December 5, 2022 meeting.

# Borough of Robesonía Council

## Meeting Minutes

### November 7, 2022

---

- Representative Barry Jozwiak Grant Letter: A motion was made by Tracy Rice to approve Engineer Jennifer Van Dyke to research if this letter applies to the Borough and apply if necessary. Seconded by Mark Spotts. Motion carried.
- Shade Tree Commission: A motion was made by Dean Johnson to award Schuylkill Tree and Landscaping's quote to do tree trimming work along W. Penn Avenue, E. Penn Avenue and South & North Brooke Streets. Seconded by Michael Martin. Motion carried.

#### Committee Reports

Police: The Council reviewed the October Police Report.

Fire Protection: Discussion over holding public Apparatus meeting at 7:30 PM in the engine house.

Streets/Highway/Building/Sewers Committee:

- Council reviewed minutes from the October 18 2022 meeting.

#### Parks and Recreation:

Playground Update: Tracy Rice reported that the Parks and Recreation Board will discuss PPL ROW, specific equipment and playground designs at their upcoming meeting on November 17, 2022.

#### Council Member Reports

Tracy Rice:

- Food Pantry: Tracy Rice thanked the Womelsdorf-Robesonía Joint Water Authority for donating hams to the food pantry.

Mark Spotts:

- Xfinity Franchise Agreement: Mark Spotts reported that the Xfinity Franchise Agreement will be added to the Finance Meeting agenda and discussed at that time.

Communications: The following Reports/Minutes were received.

- Womelsdorf-Robesonía Joint Water Authority Meeting Minutes
- Robesonía-Wernersville Municipal Authority Meeting Minutes
- Robesonía Municipal Authority Meeting Minutes

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#### Adjourn Meeting

Motion to adjourn the meeting was made at 8:20 PM by Dean Johnson. Seconded by Tracy Rice.  
Motion carried.

Respectfully Submitted,

Elizabeth Miller  
Robesonia Borough, Secretary