

Borough of Robesonia Council

Meeting Minutes

August 4, 2025

The regular advertised meeting of the Borough of Robesonia Council was held on Monday, August 4, 2025 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Harvey W. Marshall, President
Mark Spotts, Vice President
Matthew Miller, President Pro-Tem - Absent
Jame Burrus
Jerry Laboranti
Michael Martin
David Bright

Also in attendance; South Heidelberg Police Chief Matthew Hook, Solicitor Andrew George, and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:02 PM by President, Harvey Marshall with the pledge of allegiance.

Meeting Minutes

- A motion was made by Michael Martin to approve the July 7, 2025 Council meeting minutes. Seconded by David Bright. Motion carried.

Bills:

- A motion was made by David Bright to pay and ratify the bills from July 8, 2025 to August 4, 2025. Seconded by Mark Spotts. Motion carried.

Police Report

- Police Chief Matthew Hook gave Council a summary of his July police report.

Scheduled Guests:

- None

Solicitor

- After a discussion, a motion was made by Jerry Laboranti to approve advertisement of the proposed ordinance to vacate Berks Street in the Borough. The ordinance will include an Easement Agreement between Miller and Royer. Seconded by Michael Martin. Motion carried.
- A motion was made by Mark Spotts to accept Joel Costenbader's resignation letter from the Zoning Hearing Board with regret and thanked Joel for his service. Seconded by David Bright. Motion carried.

Borough of Robesonia Council

Meeting Minutes

August 4, 2025

- A motion was made by David Bright to appoint Mike Zerbe to the vacant seat on the Zoning Hearing Board. Seconded by Mark Spotts. Motion carried.

Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.

Planning Commission

- The next Planning Commission meeting will be held on August 20, 2025 if necessary.

Manager

- No new business at this time.

Committee Reports

Finance Administration:

- Harvey Marshall stated that the Finance Committee will begin working on the 2026 budget this month.

Personnel:

- Elizabeth Miller stated that she received resumes and will begin scheduling interviews next week with a personnel committee member or members.

Public Safety:

- A motion was made by Mark Spotts to approve fire police to assist Tulpehocken Township. Seconded by Jame Burrus. Motion carried.

Streets/Highway/Building/Sewers Committee:

- A motion was made by Mark Spotts to approve the handicap parking space application that was received for 223 West Penn Avenue. Seconded by Jame Burrus. Motion carried.
- Harvey Marshall stated that he had a meeting with a Structural Engineer to discuss a crack opening on South Church Street. He is waiting on a report which will state his recommendation for repair.

Parks and Recreation:

- Elizabeth Miller read the Chairman's Report on behalf of Matthew Miller which included a reminder that the Boroughs annual Car Show will be held on Sunday, August 31st from 9:00 AM – 3:00 PM.

Shade Tree Commission:

- A meeting summary was provided by John Ravert.

Borough of Robesonia Council

Meeting Minutes

August 4, 2025

Robesonia Community Library Report:

- Leslie Pirl Roth gave an update on library events.

Old Business

- Elizabeth Miller stated that the remaining ordinances were sent to General Code in order for the Borough to receive an exact quote.
- Council was presented with documentation from Technicon Enterprises regarding the possibility of the Borough beginning a code enforcement program. Council will review the documents and discuss at the September meeting.
- After a lengthy discussion, Council decided to display signage on the remediation property site.
- After a discussion, a motion was made by Jame Burrus to create individual email addresses for each Council member for one year. Seconded by Mark Spotts. David Bright voted nay. Motion carried.
- After a discussion, Council directed Elizabeth Miller to reach out to a landscape architecture firm to discuss plans for the remediation property.
- Council had a discussion regarding the possibility of a no jake break sign for Penn Avenue. Jerry Laboranti reached out to PennDOT and reported his findings.

Council Member Reports

- Martin:
 - Michael Martin reported that the fire company has sportsman's raffle tickets available for purchase. The event will take place on Saturday, August 23rd.
- Bright
 - David Bright stated that the POS of A will be holding a Robesonia History Day event on Sunday, August 9th from 11 AM to 3 PM.
- Laboranti
 - Jerry Laboranti discussed the possibility of moving a 20-minute parking sign in front of Lori's Candy Station on Penn Avenue. After a discussion, Jerry offered to discuss options with Lori and report back to Council.

Authorities: The following Reports/Minutes were received.

- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

Borough of Robesonia Council

Meeting Minutes

August 4, 2025

Public Comment

- Dave Fegley thanked Jerry Laboranti for looking into the jake break issue.
- Benny Freeman expressed his concern over properties on Freeman Street that are violating Borough ordinances.
- Tracy Rice questioned car show signs and banners that were put up in the Borough.
- Cindy Murdough questioned car show donations.
- David Randler thanked individuals who helped and attended the CW Pool Community Night.

Executive Session

Council entered into an Executive Session to discuss personnel issues at 8:19 PM.

The meeting reconvened at 8:31 PM with no action to be taken at this time.

Adjourn of Meeting

A motion was made by David Bright to adjourn the meeting at 8:32 PM. Seconded by Jame Burrus. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough