

# Borough of Robesonia

75 South Brooke Street, Robesonia, PA 19551

(610) 693.3474

Code Enforcement

FOR OFFICIAL USE ONLY

Registration Fee \$ \_\_\_\_\_ Date \_\_\_\_\_

Inspection Fee \$ \_\_\_\_\_ Date \_\_\_\_\_

Inspector \_\_\_\_\_ Date \_\_\_\_\_

Re-Inspect Fee \$ \_\_\_\_\_ Date \_\_\_\_\_

## Rental Unit Registration & License Application

1. **New Registration**  **Renewal**  **Change in Owner/Property Manager**

### 2. RENTAL PROPERTY ADDRESS

Address: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Type of Rental (Circle): Single-Family Duplex (2 Family) Multi-Family (3 or More Units)

### 3. OWNER INFORMATION

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers: Day: \_\_\_\_\_ Email: \_\_\_\_\_

Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

Emergency Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Numbers: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

### 4. PROPERTY MANAGEMENT INFORMATION

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Numbers: Day: \_\_\_\_\_ Email: \_\_\_\_\_

Cell: \_\_\_\_\_ FAX: \_\_\_\_\_

### 5. RENTAL UNIT(S) INFORMATION *(Attach additional sheets as necessary)*

**Unit or Apt #** \_\_\_\_\_ **Number of sleeping rooms in this unit:** \_\_\_\_\_ **Number of occupants:** \_\_\_\_\_

List the names of all occupants of this unit including children:

\_\_\_\_\_

\_\_\_\_\_

Tenant phone number(s); Home - \_\_\_\_\_ Cell - \_\_\_\_\_

Utilities: Owner's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

Tenant's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

**Unit or Apt #** \_\_\_\_\_ **Number of sleeping rooms in this unit:** \_\_\_\_\_ **Number of occupants:** \_\_\_\_\_

List the names of all occupants of this unit including children:

\_\_\_\_\_

\_\_\_\_\_

Tenant phone number(s); Home - \_\_\_\_\_ Cell - \_\_\_\_\_

Utilities: Owner's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

Tenant's Responsibility:  Heat  Electric  Water  Sewer  Yard Maintenance

### 6. OWNER/AGENT CERTIFICATION

I hereby attest to the truth and accuracy of the information contained in this application and grant the Borough of Robesonia permission to conduct any and all inspections required and affirm that all tenants of the subject property will be informed of required and scheduled inspections.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_