

Borough of Robesonia Council

Meeting Minutes

January 5, 2026

The regular advertised meeting of the Borough of Robesonia Council was held on Monday, December 1, 2025 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Harvey Marshall
Mark Spotts
Matthew Miller
Jame Burrus
Randy Gartner
Beth Sattizahn

Also in attendance; Mayor Dennis Rick, South Heidelberg Police Chief Matthew Hook, Solicitor Andrew George, and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:00 PM by Mayor Dennis Rick.

Recording of Meeting

Beth Sattizahn, Christine Burrus, Dave Fegley and Terri Groff stated that they were recording the meeting.

Newly Elected Mayor

Dennis Rick was sworn in prior to the meeting to a 4-year term.

Newly Elected Council Members

Randy Gartner and Beth Sattizahn were both sworn in by Mayor Rick to a 4-year term.

Election of Officers

- A motion was made by Randy Gartner to elect Mark Spotts as Council President. Seconded by Beth Sattizahn. Motion carried.
- A motion was made by Beth Sattizahn to elect Randy Gartner as Vice-President. Seconded by Matthew Miller. A motion was made by Jame Burrus to elect Harvey Marshall as Vice-President. Seconded by Mark Spotts. Harvey Marshall respectfully declined. The motion to elect Randy Gartner carried.

As President, Mark Spotts then took over the meeting. Mark welcomed Beth, Randy, and Dennis, and thanked outgoing Council members Mike Martin, Jerry Laboranti, and David Bright for their previous service on Council.

President Mark Spotts stated that he would like to hold a workshop meeting each month going forward. He also requested that Council consider, at the January 19th workshop meeting, eliminating committees and committee meetings, with all issues to be reviewed by the full Council.

Appointments for 2026

- A motion was made by Jame Burrus for the Boroughs bank depositories to be PLIGIT, Fulton Bank and Tompkins Community Bank. Seconded by Randy Gartner. Motion carried.
- A motion was made by Jame Burrus to appoint Kozloff Stoudt as Borough Solicitor. Seconded by Harvey Marshall. Beth Sattizahn voted nay. Motion carried.
- A motion was made by Matthew Miller to appoint Technicon Enterprises II, Inc. as Borough Engineer, Code Enforcement Officer, Sewage Enforcement Officer, Building Inspector and Sidewalk Inspector. Seconded by Harvey Marshall. Beth Sattizahn voted nay. Motion carried.
- A motion was made by Randy Gartner to appoint Cory Peiffer PC, CPA for Borough payroll services. Seconded by Beth Sattizahn. Motion carried.

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- A motion was made by Randy Gartner to appoint Elizabeth Miller as Borough Manager. Seconded by Jame Burrus. Motion carried. Matthew Miller abstained.

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- A motion was made by Randy Gartner to approve the December 1, 2025 Council meeting minutes. Seconded by Jame Burrus. Motion carried.

Bills:

- Mark Spotts stated that since the finance committee did not meet for December, the bills will be tabled for the Workshop meeting.

Police Report

- Police Chief Matthew Hook reviewed his abbreviated December Police Report for Council.

Scheduled Guests:

- President Mark Spotts explained this category for agenda purposes.

Vacant Borough Council Seat

- A motion was made by Randy Gartner to accept with regret David Brights resignation from his elected Council seat. Seconded by Beth Sattizahn. Motion carried.
- Mark Spotts opened the floor for nominations to the vacant Council seat.
 - Randy Gartner nominated John Schoener. Seconded by Beth Sattizahn.
 - Harvey Marshall nominated Michael Martin. Seconded by Matthew Miller.
 - Beth Sattizahn nominated Jerry Laboranti. Seconded by Mark Spotts.
- A roll call vote was taken for John Schoener:
 - Jame Burrus: Nay
 - Harvey Marshall: Nay
 - Matthew Miller: Nay
 - Mark Spotts: Yes
 - Randy Gartner: Yes
 - Beth Sattizahn: Yes

With Council in a tie vote, Mayor Dennis Rick cast the tiebreaking vote and voted yes. Mayor Rick then swore in John Schoener, and Mr. Schoener took his seat at the Council table.

Solicitor

- A motion was made by Randy Gartner to accept with regret a Letter of Resignation from Rodney Soliday as the Emergency Management Coordinator. Seconded by Beth Sattizahn. Motion carried. This item will be added under Old Business going forward.
- The Uniform Construction Code Agreement and Resolution for 2026 will be tabled until the February agenda so Council can review the documents prior to a vote.
- Council discussed the Vacancy Board Chair position. A motion was made by Beth Sattizahn to appoint Tracy Rice to a one-year term, to be reappointed annually. Seconded by Randy Gartner. Motion carried.

Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.
- A motion was made by Harvey Marshall to approve Resolution 2026-1 which states the rates and compensation for the Building and Zoning Enforcement Officer and application fees for Technicon Enterprises. Seconded by Matthew Miller. Beth Sattizahn voted nay. Motion carried.
- A motion was made by Harvey Marshall to approve Resolution 2026-2 which states the rates and compensation for the Sewage Enforcement Officer and application fees for Technicon Enterprises. Seconded by Randy Gartner. Motion carried.

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Planning Commission

- The next Planning Commission meeting will be held on January 21, 2026 if necessary.

Manager

- A motion was made by Beth Sattizahn to accept a computer update quote from SMRTGUYS to update both Borough Office computers. Seconded by Randy Gartner. Motion carried.

Committee Reports

Finance Administration:

- No new business at this time.

Personnel:

- A motion was made by Jame Burrus to accept with regret a Letter of Resignation from Harvey Marshall effective upon an appointment of his replacement. Seconded by Randy Gartner. Motion carried. This will be discussed at a future Workshop meeting.
- A motion was made by Jame Burrus to accept a Letter of Resignation from Heather Eby as Secretary. Seconded by Harvey Marshall. Motion carried.
 - A motion was made by Beth Sattizahn to authorize the Borough Manager, at her discretion, to hire a replacement. Seconded by Jame Burrus. Motion carried.

Public Safety:

- Fire Chief John Christian gave a summarized fire report to Council. John Christian and Council also had a discussion regarding the Boroughs fire alarm ordinance.

Upcoming Borough Events:

- No new business at this time.

Shade Tree Commission:

- No new business at this time.

Robesonia Community Library Report:

- President, Leslie Pirl-Roth gave an update on upcoming library fundraising events.

Old Business

- The Playground Inspection Report will be tabled until the January Workshop.
- Council had a discussion regarding the No Nonsense Neutering Program for 2026 and the issue of feral cats in the Borough.
- The Borough Manager has a meeting with General Code to receive an update on the codification process.
- The Borough Manager will send out previously received Test and Learn Code Enforcement information received from Technicon Enterprises.
- Fire Chief John Christian provided a summary of the Fire Report for Council. President Spotts stated that going forward, the Borough will add the Fire Report after Police Report on the agenda.
- The Shade Tree Ordinance Review will be on an upcoming Workshop agenda. The Borough Manager will send out the current Shade Tree Ordinance for all of Council to review.
- The Parks & Recreation Board ordinance will be on an upcoming Workshop agenda.
- President Spotts stated that there will be upcoming advertised Public Meeting for Grande to explain to residents exactly what they are doing with their remediation project.

Council Member Reports

- Sattizahn:
 - Beth Sattizahn read a statement regarding previously raised issues and concerns.
 - Beth Sattizahn stated that a Grant Writer that was referred to her by Ashley Showers would like to make a presentation to Council at the upcoming January 19th Workshop meeting.

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- A motion was made by Beth Sattizahn for the Borough to become PSAB Plus Members. Seconded by Mark Spotts. Motion carried.
- Council had a discussion regarding participating in the 250th USA Anniversary Celebration.
- Burrus:
 - Jame Burrus congratulated the new Council Members and Mayor. Jame read a statement regarding recent election allegations and reaffirming Council integrity.

Authorities: The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes & Treasurer's Report
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

Public Comment

- Tracy Rice stated concerns regarding the Grande Remediation Project.
- Cindy Murdough stated road salt concerns.
- Dawn Schoener stated concerns regarding through traffic on Maple Avenue during construction. The Borough will look into this concern.
- Mike Manno raised questions regarding a Burn Ban.
- Yuri Topolnicki congratulated the new Borough Council members and thanked Harvey Marshall as Roadmaster.
- Wendy Bright stated concerns of through traffic on Maple Avenue.

Adjourn of Meeting

A motion was made by Beth Sattizahn to adjourn the meeting at 9:31 PM. Seconded by Matthew Miller. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough