

Borough of Robesonia Council

Workshop Meeting Minutes

July 20, 2026

The regularly advertised Workshop Meeting of the Borough of Robesonia Council was held on Monday, July 20, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Mark Spotts, President
Randall Gartner, Vice-President
Harvey Marshall - Via Phone
Matthew Miller - Arrived at 7:20 PM
James Burrus
Beth Sattizahn
John Schoener
Mayor Dennis Rick

Staff: Borough Manager Elizabeth Miller

The meeting was called to order at 7:01 PM by President Mark Spotts with the pledge to the flag.

Recording of Meeting:

Terri Groff, Christine Burrus and Beth Sattizahn stated that they were recording the meeting.

Matters of Business:

- Grande Conflict Waiver:
 - President Spotts provided an update regarding the Borough's potential new garage. President Spotts stated that if the Borough decides not to proceed with a new garage, the Borough would receive funds per unit. President Spotts also reported that, following legal review, the Borough may use allocated ARP funds to update the current garage. A motion was made by Beth Sattizahn to waive any conflicts of interest and authorize Grande to do the same. Seconded by Randy Gartner. Motion carried.
- Police Contract Update:
 - President Spotts stated that he is in the process of scheduling meetings with South Heidelberg Police as well as Lower Heidelberg.
- Gilmore Henne Grant:
 - Council discussed the potential Gilmore Henne Grant. Beth Sattizahn made a motion for the Borough to apply for funding toward the playground. Seconded by Randy Gartner. James Burrus expressed concern that applying before an approved plan was in place was premature. Beth Sattizahn withdrew the motion.
- Tulpehocken Township Police Department Fire Police Assistance Request:
 - The Borough Manager reported receiving a request from Tulpehocken Township Police Department for assistance from the Robesonia Fire Police on September 12, 2026. After confirming availability with the Fire Police Captain, Randy Gartner made a motion to approve the request. Seconded by Matthew Miller. Motion carried.

Borough of Robesonia Council

Workshop Meeting Minutes

July 20, 2026

- Application for Handicap Parking Space at 128 Chestnut Avenue
 - The Borough Manager reported receiving a request for a handicap parking space located at 128 Chestnut Avenue. A motion was made by Jame Burrus to approve the request. Seconded by Randy Gartner. Motion carried.
- Letter of Resignation from Timothy Crouse
 - The Borough Manger reported receiving a Letter of Resignation from Timothy Crouse on July 8, 2026. A motion was made by Beth Sattizahn to accept with disappointment and regret. Seconded by John Schoener. Motion carried.
- Public Works Supervisor:
 - After discussion, Randy Gartner made a motion for the Borough to advertise for a Public Works Supervisor and part-time Road Crew Department Worker. Seconded by Jame Burrus. Motion carried. President Spotts stated that at the August meeting a Hiring Committee will be selected.
- Additions to Meeting Minutes:
 - Beth Sattizahn requested additions to the June 15 Workshop Meeting minutes and the January Meeting minutes. Randy Gartner made a motion to approve the additions. Seconded by John Shoener. The Borough Manager will make the requested revisions.
- Rentals:
 - Beth Sattizahn reported speaking with several Borough renters regarding concerns with their landlords and suggested reinstating rental property inspections. She requested rental-related paperwork. President Spotts asked Council if they wanted to receive the paperwork; no other Council members requested it.
- Playground Replacement:
 - Beth Sattizahn reported that the Playground Replacement Committee agreed on an option to present to Council. Council held a lengthy discussion regarding the future of the playground replacement project. Matthew Miller expressed concerns that the cost of an extravagant playground should not fall on taxpayers and made a motion to complete repairs as needed while saving funds for future structure replacement. Matthew Miller later withdrew his motion to further discuss the issue. President Spotts noted the importance of considering taxpayers and suggested more realistic options, including replacing structures within the existing footprint. Following further discussion, Council will vote on the direction of the project at the August meeting.

Council Members Reports

- Sattizahn:
 - Beth Sattizahn stated that the car show at the Furnace was a great event and commended Cody Binkley for his assistance during a recent boating incident featured in the news.
- Gartner:
 - Randy Gartner thanked everyone who attended the Furnace car show.
- Burrus:
 - Jame Burrus requested that the Snow Ordinance be added to the August agenda.

Borough of Robesonia Council

Workshop Meeting Minutes

July 20, 2026

Public Comment

Terri Groff asked where the Borough places newsletters throughout the community and requested an update on the upcoming car show, which Chairman Matthew Miller provided.

Executive Session

Council entered into an Executive Session at 8:21 PM to discuss personnel matters.

President Spotts stated that no action will be taken.

The meeting reconvened at 8:42.

Adjourn Meeting

Motion to adjourn the meeting was made at 8:42 PM by Jame Burrus. Seconded by John Schoener. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough