

Borough of Robesonia Council

Meeting Minutes

March 2, 2026

The regular advertised meeting of the Borough of Robesonia Council was held on Monday, March 2, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Mark Spotts
Randall Gartner - Absent
Harvey Marshall
Matthew Miller - Absent
James Burrus
Beth Sattizahn
John Schoener - Absent

Also in attendance; Mayor Dennis Rick, South Heidelberg Police Chief Matthew Hook, Solicitor Andrew George, and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:00 PM by President Mark Spotts with the Pledge to the Flag

Recording of Meeting

Beth Sattizahn and Terri Groff stated they were recording the meeting.

Meeting Minutes

- A motion was made by Harvey Marshall to approve the February 2, 2026 Borough Council meeting minutes. Seconded by Beth Sattizahn. Motion carried.
- A motion was made by Harvey Marshall to approve the February 16, 2026 Borough Council Workshop meeting minutes. Seconded by Beth Sattizahn. Motion carried.

Bills:

- A motion was made by James Burrus to approve and ratify the bills presented for payment subject to audit. Seconded by Harvey Marshall. Motion carried.

Police Report

- Police Chief Matthew Hook reviewed his abbreviated February Police Report for Council.

Fire/EMS Report:

- Fire Chief John Christian was not present.

Robesonia Community Library Report:

- President Leslie Pirl-Roth provided Council with an update on upcoming library events.

Scheduled Guests:

- David Bright representing the POS of A informed Council that they will be hosting their Annual Remembrance Day on May 21st at 6:30 PM.

Solicitor

- No new business at this time.

Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.
- Borough Council reviewed two proposals to complete work for pavement and all repair on South Church Street. A motion was made by Beth Sattizahn to approve M&A Excavating LLC's proposal for \$9,350.00. Seconded by James Burrus. Motion carried.

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Planning Commission

- The next Planning Commission meeting will be held on March 18, 2026 if necessary.

Manager

- A motion was made by Beth Sattizahn to hire Amanda Sechrist as Part-Time Secretary/Clerical Assistant. Seconded by Harvey Marshall. Motion carried.
- A motion was made by Harvey Marshall to approve a three-year contract with Jones & Co., P.C. for audit services. Seconded by James Burrus. Motion carried.
- A motion was made by James Burrus to approve the field request from Conrad Weiser Youth Baseball, free of charge. Seconded by Harvey Marshall. Motion carried.
- A motion was made by Harvey Marshall to approve the pavilion rental request from Little People's Nursey School, free of charge. Seconded by James Burrus. Motion carried.

Committee Reports

Finance Administration:

- The Finance Committee noted that meetings are running smoothly and efficiently.

Shade Tree Commission:

- No new business at this time.

Old Business

- Elizabeth Miller reported to Council on the Public Works Supervisor hiring process, stating that six resumes have been received and interviews are expected to be scheduled soon.
- Elizabeth Miller reported to Council that three resumes were received for Playground Program Leaders and interviews will be scheduled soon.
- Beth Sattizahn stated that the playground inspection company is scheduled to visit soon to evaluate repairs and report associated costs.
- Beth Sattizahn stated that a meeting is scheduled to meet with another grant writing company.
- Borough Council reviewed and discussed proposals from multiple citizen notification system providers and will continue review and discussion at the Workshop meeting.
- Borough Council had a discussion regarding the playground replacement project. Council agreed that the goal is to come up with an active replacement plan. Beth Sattizahn will be presenting information at the Workshop meeting.
- The ordinance codification quote from GeneralCode will be decided on at the Workshop meeting.
- A motion was made by James Burrus to establish a 250th Celebration Committee, with Beth Sattizahn appointed as Chairperson. Seconded by Mark Spotts. Motion carried. Beth Sattizahn will present Council with a proposed budget for event-related items.
- John Schoener received additional proposals for lawn care and land maintenance for the Borough. After discussion, a motion was made by Beth Sattizahn to approve New Castle Lawn & Landscape's quote for one year. Seconded by Harvey Marshall. Motion carried.

Council Member Reports

- Marshall:
 - Roadmaster Harvey Marshall stated that there are several trees along Furnace Street that need to be removed. The Streets Department will obtain a quote and present it to Council.
- Burrus:
 - James Burrus thanked Mayor Rick for removing the derogatory Facebook post. He stated concerns regarding the Mayor's official Facebook page, which the Solicitor indicated he will research and provide Council with guidance on. Mr. Burrus also asked whether a Council member may attend meetings virtually and noted that he is continuing to work on the review of the Shade Tree Ordinance.

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Authorities: The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes & Treasurer's Report
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

Public Comment

- David Bright expressed support for pursuing a grant writer to address potential recreation upgrades.
- Gus Kotsakis discussed property line issues with Council regarding 117 and 119 North Robeson Street.
- Cindy Murdough reported that the Shade Tree Commission will celebrate Arbor Day on April 24 at 10 AM. She also discussed citizen concerns with President Spotts, who expressed willingness to dedicate a full workshop meeting if desired.
- David Randler asked if Heidelberg Township will be included in the 2026 Playground Program; Council confirmed yes.

Adjourn of Meeting

A motion was made by Harvey Marshall to adjourn the meeting at 8:54 PM. Seconded by Beth Sattizahn. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Borough Manager
Robesonia Borough