

# Borough of Robesonia Council

## Meeting Minutes

### April 6, 2026

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The regular advertised meeting of the Borough of Robesonia Council was held on Monday, April 6, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

**Mark Spotts**  
**Randall Gartner**  
**Harvey Marshall**  
**Matthew Miller**  
**James Burrus**  
**Beth Sattizahn**  
**John Schoener**

Also in attendance; Mayor Dennis Rick, South Heidelberg Detective Robert Heiden, Solicitor Andrew George, Borough Manager Elizabeth Miller and Secretary Amanda Sechrist.

The meeting was called to order at 7:02 PM by President Mark Spotts with the Pledge to the Flag

#### Recording of Meeting

Beth Sattizahn and Terri Groff stated they were recording the meeting.

#### Meeting Minutes

- A motion was made by Randy Gartner to approve the March 2, 2026 Borough Council meeting minutes. Seconded by Beth Sattizahn. Motion carried.

#### Bills:

- A motion was made by James Burrus to approve and ratify the bills presented for payment subject to audit. Seconded by Randy Gartner. Motion carried.

#### Police Report

- Detective Robert Heiden in place of Police Chief Matthew Hook reviewed and summarized the February Police Report for Borough Council.

#### Fire/EMS Report:

- Fire Chief John Christian was not present.

#### Robesonia Community Library Report:

- Library Board Member Simone Egipciano provided Council with an update on upcoming library events.

#### Scheduled Guests:

- Kevin Snyder representing the Conrad Weiser Community Pool had a discussion with Council regarding the potential purchase of pool passes, as well as participation in community days and playground program days. This item will be on the Workshop agenda.

#### Solicitor

- No new business at this time.

#### Engineer

- The Council reviewed the monthly Inspector's and Engineer's Reports.

#### Planning Commission

- The next Planning Commission meeting will be held on April 15, 2026 if necessary.

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#### Manager

- Council recessed into an Executive Session at 7:38 PM to discuss personnel matters.
- The meeting reconvened at 8:19 PM.
  - A motion was made by Beth Sattizahn to extend a conditional offer of employment to Timothy Crouse for the position of Borough Public Works Supervisor. The offer includes a six-month probationary period, full-time status, healthcare benefits, and a starting wage of \$28 per hour. Seconded by Randy Gartner. Motion carried.
- Elizabeth Miller stated that the Playground Program for 2026 will run from June 8<sup>th</sup> through July 24<sup>th</sup>.
- A motion was made by Beth Sattizahn to approve the presented proposal from General Code to codify all of the Borough's ordinances. Seconded by Randy Gartner. Motion carried.
- A motion was made by Randy Gartner to ratify and approve the submission of the 902 Recycling Grant application for the purchase of a new vehicle for the Borough. Roadmaster Harvey Marshall explained the process to Council and stated that the project could be planned for in next year's budget. Seconded by Matthew Miller. Motion carried.
- The Boroughs annual Spring Cleanup will take place on Friday, May 1<sup>st</sup> and Saturday, May 2<sup>nd</sup> from 7 AM to 4 PM.

#### Committee Reports

##### Finance Administration:

- No new business at this time.

##### Shade Tree Commission:

- No new business at this time.

#### Old Business

- McNeese Government Relations represented by Brittney Baker Shurr presented to Council regarding the possibility of serving as grant writers for the Borough.
- A motion was made by Randy Gartner to approve New Castle Lawn & Landscape's quote to remove trees along Furnace Creek. Seconded by Matthew Miller. Motion carried.

#### Council Member Reports

- Spotts:
  - Mark Spotts stated that the Council of Governments applied for recycling containers through the 902 Recycling Grant.
- Miller:
  - Matthew Miller proposed to the Council that he oversee the planning and execution of the 2026 Car Show. The Car Show would take place on Saturday, September 5<sup>th</sup> with a rain date of Sunday, September 6<sup>th</sup>. Matthew Miller will recruit a volunteer committee to manage the event, with all proceeds designated for the Boroughs Playground Fund. A motion was made by Randy Gartner to approve the Car Show. Seconded by Harvey Marshall. Motion carried.
- Gartner:
  - Randy Gartner stated that the Friends of the Furnace would like to put up informational signs along the Furnace property. Mark Spotts stated that based off of zoning, the Friends of the Furnace do not need Borough Councils permission.

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- Sattizahn:
  - Beth Sattizahn presented various options regarding the Playground Replacement Project. Following the presentation, Council discussed necessary repairs for the existing equipment. Beth Sattizahn expressed her concern regarding liability for noncompliance issues at the current playground and if repairs would meet ASTM standards. Matthew Miller and Harvey Marshall volunteered to assess the required maintenance and develop a remediation plan to ensure the playground remains operational. They will present their findings at the upcoming Workshop meeting.
  - Council reviewed a proposal from Savvy Citizen to implement a borough-wide resident notification system. A motion was made by Randy Gartner to approve the one-year contract with Savvy Citizen, seconded by Beth Sattizahn. Following Council's discussion, a roll-call vote was taken. The motion failed to carry by a vote of 1-6, with Council declining to move forward at this time.
  - A motion was made by Randy Gartner to approve the purchase of items for the Borough's participation in the 250<sup>th</sup> Celebration, not to exceed \$500. Seconded by John Schoener. Motion carried.
- Schoener:
  - John Schoener thanked the Borough Manager for the prompt resolution to a matter he presented to the office.
- Burrus:
  - Jame Burrus stated that he will add a draft updated Snow Removal Ordinance and discussion regarding the Shade Tree Ordinance to the upcoming Workshop agenda.

Authorities: The following Reports/Minutes were received.

- Robesonia Municipal Authority Meeting Minutes & Treasurer's Report
- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Western Berks Ambulance Report

#### Public Comment

- David Randler inquired regarding the timeline for Council's decision on their involvement with the Conrad Weiser Community Pool this year. Mark Spotts stated that Council will discuss this item at the upcoming Workshop meeting.

#### Adjourn of Meeting

A motion was made by Randy Gartner to adjourn the meeting at 10:49 PM. Seconded by Harvey Marshall. Motion carried.

Respectfully Submitted,

Elizabeth Miller  
Borough Manager  
Robesonia Borough