

# Borough of Robesonia Council

## Meeting Minutes

### March 4, 2024

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The regular advertised meeting of the Borough of Robesonia Council was held on Monday, February 5, 2024 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

**Harvey W. Marshall, President**  
**Mark Spotts, Vice President**  
**Jame Burrus**  
**Dean Johnson**  
**Michael Martin**  
**Matthew Miller**  
**Tracy Rice**  
**Mayor Rodney Soliday**

Staff: Solicitor Andrew George and Borough Manager Elizabeth Miller.

The meeting was called to order at 7:01 PM by Harvey Marshall with the pledge of allegiance.

#### Meeting Minutes

- A motion was made by Michael Martin to approve the February 5, 2024 Council meeting minutes. Seconded by Dean Johnson. Motion carried

#### Bills:

- A motion was made by Michael Martin to pay and ratify the bills from February 6, 2024 to March 4, 2024. Seconded by Mark Spotts. Motion carried

#### Police Report

- Police Chief Matthew Hook summarized the February Police Report for Council.

Citizens and Visitors: Sign in sheet is available upon request.

Kevin Snyder: Kevin Snyder representing the Conrad Weiser Community Pool gave a presentation regarding a splash pad that the pool would like to build. Kevin Snyder asked the Borough to donate \$5,000.00 towards the splash pad. Mark Spotts and Kevin Snyder will discuss details regarding the donation and report back at the Borough Council Workshop meeting later this month.

Charlia Koch: Charlia Koch asked for an update regarding the playground replacement project.

Cindy Murdough: Cindy Murdough suggested to Council again that they record their meetings and upload a list of all Borough ordinances online. President Harvey Marshall and Manager Elizabeth Miller informed Cindy that if there is a specific ordinance she is looking for she is welcome to contact the Borough office.

#### Solicitor's Report

- **Borough Weed Ordinance:** Council had a discussion regarding the Boroughs current weed ordinance. All Council members agreed to edit the current ordinance to make it more effective and enforceable.
- **Revised Complaint Procedure Resolution:** A motion was made by Michael Martin to approve the revised complaint procedure Resolution 2024-6. Seconded by Dean Johnson. Motion carried.
- **Ordinance 2024-1:** A motion was made by Michael Martin to approve and adopt Ordinance 2024-1 which outlines the details of the new Borough garage fence and access card system. Seconded by Matthew Miller. Motion carried.

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- Maple Avenue Apartments: A motion was made by Mark Spotts to approve Solicitor George to prepare an ordinance to eliminate parking on Penn Avenue as requested by PennDOT pertaining to the HOP request. Seconded by Matthew Miller. Motion carried.
- Resolution 2024-8: A motion was made by Dean Johnson to approve Resolution 2024-8 which approves an eight-inch asphalt cover extending from West Penn Avenue to the Maple Avenue Apartments parking lot instead of a concrete driveway for 353 West Penn Avenue. Seconded by Michael Martin. Motion carried.

#### Engineer's Report

- The Council reviewed the monthly Inspector's and Engineer's Reports.
- Maple Avenue Apartments: A motion was made by Michael Martin to approve the addresses of 355 West Penn Avenue Building 1 and 355 West Penn Avenue Building 2 as the addresses for the upcoming Maple Avenue Apartments. Seconded by Matthew Miller. Motion carried.

#### Planning Commission

- The next Planning Commission meeting will be held on March 20, 2024 if necessary.

#### Manager

- Little People Nursery School Picnic and Graduation: A motion was made by Tracy Rice to waive the pavilion rental fee for Little People Nursey School to use the Borough pavilion for their end of the year picnic and graduation. Seconded by Dean Johnson. Motion carried.

#### Committee Reports

##### Finance Administration:

- Meeting Minutes for review.

##### Personnel:

- No business at this time.

##### Streets/Highway/Building/Sewers Committee:

- Meeting Minutes for review.

##### Parks and Recreation:

- Parks & Recreation Board meeting date will be moved to Monday, March 18<sup>th</sup> at 7 PM.
- Approval to Hire Playground Leaders for 2024 Playground Program: A motion was made by Michael Martin to approve the hiring of three playground leaders for the Boroughs 2024 Playground Program. Seconded by Matthew Miller. Motion carried. The Borough Manager will post the advertisement and reach out to the leaders from last year.

##### Library Board Liaison:

- Library Board Liaison, David Randler reported that he believes there is a good line of communication forming between the Borough and the Robesonia Community Library.

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#### Council Member Reports

- Marshall
  - Borough Electric Contract: Harvey Marshall reported to Council that the previously approved electric contract was not properly followed up with and confirmed by our representative. A new quote was sent as of today and the lowest rate is NextEra. After a discussion, a motion was made by Matthew Miller to contract with NextEra for 18 months at 9.57 kWh. Seconded by Michael Martin. Motion carried.
  - Cyber Insurance: After a discussion, Council decided to table this matter at this time. Council will review the cyber insurance quotes and will discuss this matter at the March Workshop meeting.
  - Library Heating Pump: Harvey Marshall received a quote from Abram Beery Mechanical to replace the library's heating pump to a gas furnace. Harvey Marshall stated he would reach out to Mr. Beery and get an updated quote. A motion was made by Matthew Miller to replace the heat pump. Seconded by Mark Spotts. Motion carried.
  - St. Francis de Sales Church Procession: A motion was made by Matthew Miller to approve St. Francis de Sales Church Procession through Robesonia Borough. Seconded by Dean Johnson. Motion carried. Police Chief Matthew Hook stated he will coordinate with the church for the procession.
- Rice
  - Conrad Weiser Middle School: Tracy Rice reported that the Conrad Weiser Middle School will perform their musical production this upcoming weekend.
- Spotts
  - Comcast Franchise Renewal: Mark Spotts reported that the Comcast Franchise Renewal process is now in the hands of the Solicitor to renegotiate.

Communications: The following Reports/Minutes were received.

- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes & Treasurer's Report
- Western Berks Ambulance Report
- Robesonia-Wernersville Municipal Authority Meeting Minutes

#### Adjourn Meeting

Motion to adjourn the meeting was made at 8:10 PM by Dean Johnson. Seconded by Matthew Miller. Motion carried.

Respectfully Submitted,

Elizabeth Miller  
Borough Manager  
Robesonia Borough