

# Borough of Robesonia Council

## Workshop Meeting Minutes

### May 18, 2026

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The regularly advertised Workshop Meeting of the Borough of Robesonia Council was held on Monday, May 18, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

**Mark Spotts, President**  
**Randall Gartner, Vice-President**  
**Harvey Marshall**  
**Matthew Miller - Absent**  
**James Burrus -**  
**Beth Sattizahn**  
**John Schoener**  
**Mayor Dennis Rick**

Staff: Borough Manager Elizabeth Miller, Public Works Supervisor Tim Crouse

The meeting was called to order at 7:00 PM by President Mark Spotts with the pledge to the flag.

#### Recording of Meeting:

Terri Groff and Beth Sattizahn stated that they were recording the meeting.

#### Matters of Business:

- Approval of April 20, 2026 Borough Council Workshop Meeting Minutes:
  - Randy Gartner made a motion to approve the April 20, 2026 Borough Council Workshop Meeting Minutes, seconded by Beth Sattazahn. The motion was withdrawn after James Burrus requested a correction. Randy Gartner then moved to approve the minutes with the requested correction, seconded by John Schoener. Motion carried.
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- Letter of Resignation from Nicholas Hancock:
  - A motion was made by Beth Sattizahn to accept Nicholas Hancock's Letter of Resignation from the Streets Department. Seconded by Randy Gartner. Motion carried.
- Furnace Hill HOA Community Room:

Borough Council held a lengthy discussion regarding the Furnace Hill HOA Community Room and new Borough garage. Information was provided to Council members for review and consideration. President Spotts requested that Council review the documents and be prepared for further discussion.
- Shade Tree Ordinance:
  - Council discussed the Shade Tree Ordinance and the future of the Shade Tree Commission.
- Snow Emergency Ordinance:
  - James Burrus presented an updated Snow Emergency Ordinance to Council. Council and Public Works Supervisor Tim Crouse suggested revisions. James Burrus will make the requested changes and bring the updated ordinance back to Council for further review.
- Playground Replacement Workgroup:
  - Beth Sattizahn reported that four individuals had submitted letters of interest to serve on the Playground Replacement Committee. President Spotts stated that the committee would be organized as a workgroup, similar to previous groups such as the Car Show Committee. James Burrus made a motion to establish the workgroup and appoint Beth Sattizahn as chairperson, with the authority to select members of the team. Seconded by Randy Gartner. Motion carried.

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- Potential Grant:
  - Council discussed potential grant opportunities to convert one of the Borough's tennis courts into a pickle ball court.
- Newsletter:
  - Borough Manager Liz Miller stated that, following discussion with the Secretary, the Borough office could resume responsibility for the Borough newsletter. Council would determine the frequency of publication and distribution. James Burrus requested that administrative cost estimates for preparing the newsletter be compiled and presented to Council.

#### Council Members Reports

- Mayor:
  - Mayor Rick inquired as to who is responsible for enforcing Borough ordinances.
- Schoener:
  - John Schoener thanked Tim Crouse for cutting down trees at the creek prior to the fishing rodeo.
- Gartner:
  - Randy Gartner stated that a wall at the remediation project is leaning and indicated he will discuss potential repairs with Public Works Supervisor Tim Crouse.
- Sattizahn:
  - Beth Sattizahn thanked Tim for removing the trees and thanked Tim and Jesse for planting flowers in the pots along Penn Avenue. She also requested a total amount of funds spent to date on playground replacement parts.
- Burrus:
  - James Burrus inquired about vegetation height in the swale at Brooke Street and Lincoln Avenue. Liz Miller and Tim Crouse will consult with the Borough Engineer.

#### Public Comment

Terri Groff inquired about the status of the playground replacement work.  
Tracy Rice inquired about the status of the former Environmental Advisory Committee.  
Cindy Murdough stated that the Robesonia Community Library had their first fundraising run.

#### Executive Session

Council entered into an Executive Session at 8:51 PM to discuss personnel matters.

The meeting reconvened at 9:07 PM with no action taken.

#### Adjourn Meeting

Motion to adjourn the meeting was made at 9:07 PM by Beth Sattizahn. Seconded by John Schoener. Motion carried.

Respectfully Submitted,

Elizabeth Miller  
Borough Manager  
Robesonia Borough