

# **Borough of Robesonia Council**

## **Workshop Meeting Minutes**

### **February 16, 2026**

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The regularly advertised Workshop Meeting of the Borough of Robesonia Council was held on Monday, February 16, 2026 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

**Mark Spotts, President**  
**Randall Gartner, Vice-President**  
**Harvey Marshall**  
**Matthew Miller - Absent**  
**James Burrus - Absent**  
**Beth Sattizahn**  
**John Schoener**  
**Mayor Dennis Rick**

Staff: Borough Manager Elizabeth Miller.

The meeting was called to order at 7:04 PM by President Mark Spotts with the pledge to the flag.

#### Recording of Meeting:

Terri Groff and Beth Sattizahn stated that they were recording the meeting.

#### Matters of Business:

- A motion was made by Randy Gartner to approve the presented bills for payment. Seconded by Beth Sattizahn. Motion carried.
- A motion was made by Harvey Marshall to approve Ordinance 2026-2 which extends the term of existence of the Womelsdorf Robesonia Joint Authority. Seconded by Randy Gartner. Motion carried.
- A motion was made by Randy Gartner to renew the Robesonia Community Library lease for two years. Seconded by Harvey Marshall. Motion carried.
- Mark Spotts stated the discussion regarding the 2026 Playground Program will take place at the March meeting.
- All of Council were in agreeance to approve the presented job advertisement and job description for a Public Works Supervisor. The Borough Manager will forward the documents to the Solicitor for review prior to posting.
- The Borough Manager provided an update on the hiring process for a Part-Time Secretary.
- The Playground Inspection did not take place yet due to inclement weather and snow. There is no reschedule date as of yet.
- A motion was made by Randy Gartner for the Borough to advertise for Playground Leaders for the 2026 Playground Program. Seconded by Beth Sattizahn. Motion carried.
- Sarah Chudnovsky provided Borough Council with a presentation outlining potential grant writing opportunities and strategies.

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- Borough Council had a lengthy discussion regarding the possibility of installing restricted parking signs for businesses in the Borough.
- Beth Sattizahn provided an update on the possibility of the Borough hosting events for America's 250<sup>th</sup> Celebration.
- Borough Council reviewed the official ordinance codification quote from General Code. This will be an action item on the March agenda.
- Beth Sattizahn provided an update on the Playground Replacement Project and reported that she is awaiting revised quotes from vendors.
- Borough Council had a discussion regarding the Boroughs current feral cat ordinance.
- Cindy Murdough stated that the Shade Tree Commission is waiting to be reached out to if Council feels the ordinance needs to be updated or amended.
- Borough Council had a discussion regarding the current fire alarm nuisance ordinance and implementing proper procedure going forward.
- Borough Council discussed the current snow removal ordinance and the possible implementation of snow removal procedures moving forward.
- A motion was made by Beth Sattizahn to open the agenda for emergency purposes. Seconded by Randy Gartner. Motion carried. A motion was made by Beth Sattizahn to seek a contractor to remove a dead tree due to safety concerns at the Borough tennis courts. The amount will not exceed \$2,000.00. Seconded by Randy Gartner. Motion carried.

#### Council Members Reports

- Sattizahn:
  - Beth Sattizahn requested that PSAB Conference information be sent out to Council and also discussed the possibility of purchasing a PDF to .jpg program.

#### Public Comment

- Kirk Aulenbach representing St. Paul's UCC expressed his concern for heightened traffic at Maple Avenue during construction.

#### Adjourn Meeting

Motion to adjourn the meeting was made at 9:03 PM by Randall Gartner. Seconded by Beth Sattizahn. Motion carried.

Respectfully Submitted,

Elizabeth Miller  
Borough Manager  
Robesonia Borough