

Borough of Robesonia Council

Meeting Minutes

August 1, 2022

The regular meeting of the Borough of Robesonia Council was held on Monday, August 1, 2022 at the Robesonia Borough Hall located at 75 S. Brooke Street Robesonia, PA. The following Council members attended:

Harvey W. Marshall, President
Mark Spotts, Vice President
Jamie Burrus
Dean Johnson - Absent
Michael Martin
Matthew Miller
Tracy Rice
Mayor Randy Gartner

Staff: Solicitor Andrew George, Engineer Jennifer Van Dyke, Police Chief Leon Grim, Secretary Elizabeth Miller.

Visitors: Sign in sheet available upon request.

The meeting was called to order at 7:04 PM by Harvey Marshall with the pledge of allegiance.

Minutes: A motion was made by Michael Martin to approve the minutes from the July 5, 2022 Council meeting. Seconded by Matthew Miller. Motion carried.

Bills: A motion was made by Mark Spotts to pay and ratify the bills from July 6 to August 1, 2022. Seconded by Michael Martin. Motion carried.

Public Comment

Yard Sale Update: Stephanie Moultrie updated the Council on the Yard Sale that will take place on August 6, 2022.

Library Board Liaison: The Library thanked the Council for contributing to Community Night.

Wawa Representatives were present to discuss their plans.

Mayor Report

Newsletter: Mr. Gartner requested to be on the distribution list for newsletters.

Executive Session

Council adjourned for an executive session at 7:29 PM and reconvened at 7:50 PM. Possible litigation matters were discussed. No action taken.

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Solicitor's Report

Resolutions:

- Disposition of Records: A motion was made by Tracy Rice to execute the Disposition of Records Resolution #2022-7. Seconded by Michael Martin. Motion carried.
- Right to Know Appointment: A motion was made by Michael Martin to execute the Right to Know Appointment Resolution #2022-8. Seconded by Mark Spotts. Motion carried.
- Bituminous Materials: A motion was made by Mark Spotts to execute the Bituminous Materials for Small Quantities Resolution #2022-9. Seconded by Michael Martin. Motion carried.
- Tax Collector: Tabled.

Engineer Report

Engineer Report: The Council reviewed the Technicon Enterprises Monthly Engineering Report and the July Building Permit Report.

MS4 Update: The following update was received by Jennifer Van Dyke:

- The General MS4 Permit expires in March 2023 and auto renews.
- PRP projects must be completed by July 2023.
- MS4 requires a pet waste ordinance which the Borough has in place.
- Technicon Enterprises is updating the stormwater ordinance to meet MS4 requirements and will send to Solicitor Andy George for review.
- Council will review all changes to the Stormwater Ordinance at August 15, 2022 Workshop meeting for possible adoption at the September 6, 2022 Council meeting.

Wawa Food Market Update: The following action was taken:

- Council had discussion about entrances and turning radius.
- Waiver 1: A motion was made by Michael Martin to approve the Wawa Food Market request to waive SALDO Section 301.2 to allow a combined preliminary/final plan approval. Seconded by Matthew Miller. Tracy Rice voted nay. Motion carried.
- Waiver 2: A motion was made by Michael Martin to approve the Wawa Food Market request to waive the SWM Ordinance Section 307.B.3 to allow a managed release concept basin to address groundwater recharge requirements if approved by PADEP. Seconded by Jamie Burrus. Tracy Rice voted nay. Motion carried.
- Plan Approval: A motion was made by Michael Martin to approve the Wawa Food Market preliminary/final plan conditioned upon the complying with the comments in the Technicon Enterprises review letter dated June 8, 2022, providing a 6-8' tall fence along the western property line and doing a post-development traffic study/signal analysis 6 months after the store's opening (or timing as required by PennDOT). Seconded by Jamie Burrus. Tracy Rice voted nay. Motion carried.

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Planning Commission: Meeting will possibly be canceled due to no agenda items on August 17, 2022.

Secretary

Soccer Shots: After a brief discussion, a motion was made by Michael Martin to waive the fee for Soccer Shots fall program held at Robesonia Park. Seconded by Tracy Rice. Motion carried.

Trash Late Fee: After a brief discussion, a motion was made by Mark Spotts to waive the trash late fee for 446 W. Oak Avenue. Seconded by Matthew Miller. Motion carried.

Treasury Bond: Council discussed having the Secretary and Manager bonded.

Accountant: After a brief discussion, a motion was made by Michael Martin to hire an accountant to review Borough accounts. Seconded by Matthew Miller. Motion carried.

Committee Reports

Finance Administration: Council reviewed minutes from July 26, 2022.

Payroll Company: After a brief discussion, a motion was made by Michael Martin to ratify and switch from NCR to Cory Peiffer PC for payroll processing. Motion seconded by Matthew Miller. Motion carried.

Donations: After a brief discussion, a motion was made by Jamie Burrus to suspend all donations (except for Library) to outside organizations pending review from the Solicitor. Seconded by Mark Spotts. Motion carried.

Personnel: Council reviewed minutes from July 18, 2022.

Employee: A motion was made by Michael Martin to raise the Secretary Elizabeth Miller's pay rate \$1.50 per hour. Matthew Miller abstained from the vote due to a conflict of interest. Seconded by Jamie Burrus. Motion carried.

Fire Protection: Michael Martin reported that the general meeting will be held August 2, 2022 at 8:00 PM.

Streets/Highway/Sewers: Council reviewed minutes from July 18, 2022.

Road work update: After a discussion, Harvey Marshall reported Mountain Avenue, Mountain Road have been repaved and 8 streets in the Borough have been double seal coated.

Parks and Recreation: Council reviewed minutes from July 21, 2022.

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Basketball Court Improvements: After a discussion, a motion was made by Michael Martin to use ARP Funds for improvements for the basketball court, possibly this fall. Seconded by Mark Spotts. Motion carried.

Community Night: Community Night will be held at CW Pool on August 5, 2022 from 6:00 to 9:00 PM.

Playground Program: Tracy Rice reported that the playground program was a success and they received donations from various businesses for their end of the year party.

Playground Replacement Project: Tracy Rice reported that she will be contacting C2C in order to survey the area for the new playground. Tracy Rice will also be discussing her findings at the Workshop meeting on August 15, 2022.

Henry Robeson Memorial Park: The Council had a discussion on the maintenance of the bricks at the Park and stated that Dave Rohrbach has volunteered to continue maintenance. Mr. Rohrbach stated that he will be attending the Workshop meeting on August 15, 2022 to provide the Council with an estimated cost of the sealing maintenance.

Police

- Chief Leon Grim submitted his July 2022 Report that will be available on the Borough website. After discussion, the Council asked that the police report be sent via email, no hard copies for the meeting is required.
- Chief Grim stated that the South Heidelberg Township is hosting National Night Out on August 2, 2022.

American Rescue Plan Committee: No update.

Environmental Cleanup Committee: After discussion, Harvey Marshall stated that phase 1 of the ISRP- Cleanup Grant for the Breininger property has been completed. DCED has approved funding for phase 2.

Council Member Reports

Harvey Marshall: Harvey Marshall had a discussion with Council on the following:

- Technicon Enterprises is looking into multiple zoning violations and will report back to the council as information becomes available.
- Borough Hall Rental: After a brief discussion, a motion was made by Mark Spotts to remove Borough Hall from the rental list. Seconded by Matthew Miller. Motion carried.

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Mark Spotts: POSofA will be installing the HVAC system in the Furnace Office in the near future.

COG: After a brief discussion, Mark Spotts stated that the COG will extend the contract for 1 year ending in June of 2023. Mark Spotts stated that there may be a possible increase for 2023.

Mayor Randy Gartner: Mayor Gartner reported on the following.

- The craft show at the Furnace will be held August 27, 2022.
- Discussion on obtaining a quote for animal rescue programs and asking if neighboring municipalities want to join together.
- Library issued a letter to Mayor Gartner.

Communications: The following Reports/Minutes were received.

- Womelsdorf-Robesonia Joint Water Authority Meeting Minutes
- Robesonia-Wernersville Municipal Authority Meeting Minutes
- Robesonia Municipal Authority Meeting Minutes

Adjourn Meeting

Motion to adjourn the meeting was made at 9:15 PM by Matthew Miller. Seconded by Mark Spotts. Motion carried.

Respectfully Submitted,

Elizabeth Miller
Robesonia Borough, Secretary